



How To Say It (R) Business Writing That Works: The Simple, 10-Step Target Outline System to Help you Reach Your Bottom Line

Adina Rishe Gewirtz

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How to Say It: Business Writing That Works demystifies the writing process. Adina Gewirtz takes everything from a short memo to a full-length proposal and shows that by breaking the process down into ten simple steps, anyone can learn to write well on the job. The book is easy to read, and funny, too!

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